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स: प्रमुख अभि./लो.नि.वि./कार्य/ई-लेखा/2018/ 4459(14)

दिनांक: 13.07.2018

सेवा मे

सभी मुख्य अभियंता / मुख्य परियोजना प्रबंधक / वित्तीय अधिकारी  
सभी डी.डी.ओ. / कार्यपालक अभियंता  
लो.नि.वि. (दिल्ली-सरकार)  
(वेबसाइट के माध्यम से प्रेषित)

विषय:- Submission of Monthly expenditure through E-Lekha.


In the above subject a meeting was called by Controller of Accounts, GNCTD. It was pointed out by Controller of Accounts that there are some shortcomings / discrepancies in monthly accounts submitted by various DDO's to PAO-XXII.

The following measures are to be taken while submitting Monthly Accounts to PAO –

1. The budget shall be allotted by CEs / CPMs to various Divisions mentioning 15 digit code as allotted by E-in-C office to various Chief Engineers / Chief Project Manager. Similarly DDO's shall also mention 15 digit codes while submitting monthly accounts to PAO office.
2. If there are any fund with DDO, other than the grant of PWD, the same shall be mentioned separately while submitting Monthly Accounts.
3. Before submitting Monthly Accounts to PAO, the figures in Monthly Accounts shall be crossed checked with the cash-book and the same should tally.
4. The data input sheet for the monthly expenditure for June 2018 shall be prepared and submitted to PAO-22 by 24.07.2018 through e-mail. The FOs shall confirm by 25.07.2018 in writing to E-in-C office that all their DDOs have submitted data input sheets to PAO-22.


The points mentioned above are to be followed and action is to be taken accordingly.

This issues with the approval of Director (Works & Estt.)

  
13/07  
(अजय रिछारिया)  
उप निदेशक (कार्य)

प्रतिलिपि:-

1. उप-लेखा नियंत्रक (दिल्ली-सरकार), ए-ब्लॉक विकास भवन, इंद्रप्रस्थ एस्टेट, नई दिल्ली को सूचनार्थ ।

  
उप निदेशक (कार्य)

9/c